

# Cyngor Cymuned Llanfynydd Community Council

## TRAINING PLAN

May 2022 - May 2027

The clerk will ensure that all training opportunities are made known to Councillors and Clerk, and attendance to be agreed by council.

As a minimum, the following courses will need to be covered in a timely manner. Other learning is provided by One Voice Wales and the option to attend these courses will be made to all Councillors where appropriate.

### TRAINING:

### TO BE ATTENDED BY:

Basic Induction for Cllrs	New Cllrs within 6 months of commencement
Code of Conduct	All Cllrs & Clerk every two years
Financial Management & Governance	Chair and Vice Chair and Clerk
The Council as an Employer	Chair and Vice Chair and Clerk
The Council Meeting	Chair and Vice Chair and Clerk

A budget will be available in order to support all members in attending training/courses.

Training Plan to be reviewed regularly and a new plan written after each set of full elections - next due in 2027.

An attendance record on all training/courses/meetings to be kept with the following information recorded.

Date    Name of Attendee    Course/Training/Meeting Title    Name of Training Provider

Training Plan Agreed:... *Tomos Maxworthy*.....Chair.....*Gaynor Davies*.....Clerk

Date: .....11/10/22..... Minute Ref: .....76/22.....